



OH AAA7 VETERAN-DIRECTED SERVICES

Employee Pay Rate Form

- To ensure proper payment for your employee, please complete this rate form and submit it to Acumen.
 Fax Number: 1- 866-862-6862
 E-mail Address: payroll-oh@acumen2.net
 Mailing Address: Acumen Fiscal Agent 5416 E. Baseline Rd., Suite 200, Mesa, AZ 85206
- Rate change forms must be received by Acumen 2 weeks before the requested effective start date in order to be processed. Acumen cannot back pay employees with a new rate for pay periods that have already passed.
- Please consult with your Care Manager regarding:
 - ✓ Maximum rates that cannot be exceeded
 - ✓ Rules on changing employee pay rates

Employee Name:	Employee Acumen ID# or Employee SS#:
Veteran's/Employer's Name:	

Is this a new employee or an existing employee?

Check one box below:

- For a New Employee: The below rate/s will start on this employee's approved good to go date. The employees good to go date will be provided by Acumen.
- For an Existing Employee: Rates can only change on the 1st or 16th of a month. Make the below rate/s start on (select one option only):
- _____ 1st _____ 16th
 Month Month

Service Code	Employee Pay Rate	"Cost to You" (Employee Rate + Employer Burden)	Indicate if the code is <u>NEW</u> or if the rate for an existing code is <u>CHANGING</u>
PCS – Personal Care Services	\$ _____	\$ _____	_____

Veteran or Employer Representative's Signature

Date

Care Manager's Signature

Date